



**LICENSING  
SUB-COMMITTEE**

**REPORT**

02 11 2011

**Subject Heading:**

Temporary Event Notice Application  
Romford & Gidea Park Rugby Football  
Club rear of 55-59 Crow Lane Romford  
RM7 0EP

**Report Author and contact details:**

Paul Campbell – Licensing Officer  
01708 432777  
[licensing@havering.gov.uk](mailto:licensing@havering.gov.uk)

**This application for two Temporary Event Notices made by David Davies under section 100 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 20<sup>th</sup> October 2011.**

**Geographical description of the area and description of the building**

The first Temporary Event Notice (TEN) is for the sale by retail of alcohol and the provision of regulated entertainment, for the marquee and sponsors/VIP bars to the front of the clubhouse adjacent to the patio; the second TEN is for regulated entertainment only, for a small staged area to be located adjacent to south of the clubhouse (along western boundary) both are to accompany a firework display with associated entertainment activities to be held in the grounds of Romford & Gidea Park Rugby Football Club Crow Lane Romford. I have attached to my report plans, maps and an aerial photograph to help explain the area to be covered by the application.

I was informed that the rugby club were advertising a fireworks display with entertainment planned for Friday 4<sup>th</sup> November 2011, the notice I found advertised live and recorded music to take place at the venue. I checked our records and found that there was no licence or TEN in place to cover this. I went onto the web site advertised and found it to be advertising a Kylie Monogue tribute act, DJ and Live Band also stating that the ticket price includes club membership from 5pm to midnight on 4<sup>th</sup> November 2011 with entrance to the member areas on production of the ticket.

A copy of the web page is attached to my report.

Using the link I e-mailed the club stating that there was no TEN in place for the regulated entertainment and that temporary membership of the club in the way mentioned would be a breach of the Club Premises Certificate.

A copy of my e-mail is attached to my report.

## **Licensing Sub-Committee, 2nd November 2011**

As a result of this I was contacted by Mr Bill Downton who is the chairman of the RFC who told me that a TEN was sent to me on 4<sup>th</sup> October 2011 which hadn't arrived at our office. The two TENs that are part of this application were delivered to my office on 20/10/11 which allows the 10 working days notice needed under the Licensing Act 2003.

A copy of the TENs were given to PC Dave Leonard the Havering Police Licensing Officer. Who made a representation against both Temporary Event Notices on 20<sup>th</sup> October 2011.

Under the Licensing Act 2003 the police have two working days to lodge an objection to a TEN on the grounds of the Prevention of Crime and Disorder.

A TEN allows the sale of alcohol, regulated entertainment and late night refreshment (hot food and drink 23.00hrs to 05.00hrs) for a limited period to take place without there being a licence but limits the number of people present to 499 (including staff) if both TENs were to be permitted this would cover 998 people.

There are no public transport links directly to the premises access would be by car or on foot.

The area around the Rugby Club and the field is mainly residential properties.

### **Details of the application**

A copy of the two applications are attached.

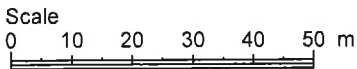


**Romford & Gidea Park RFC**

Map Reference: TQ5087NW



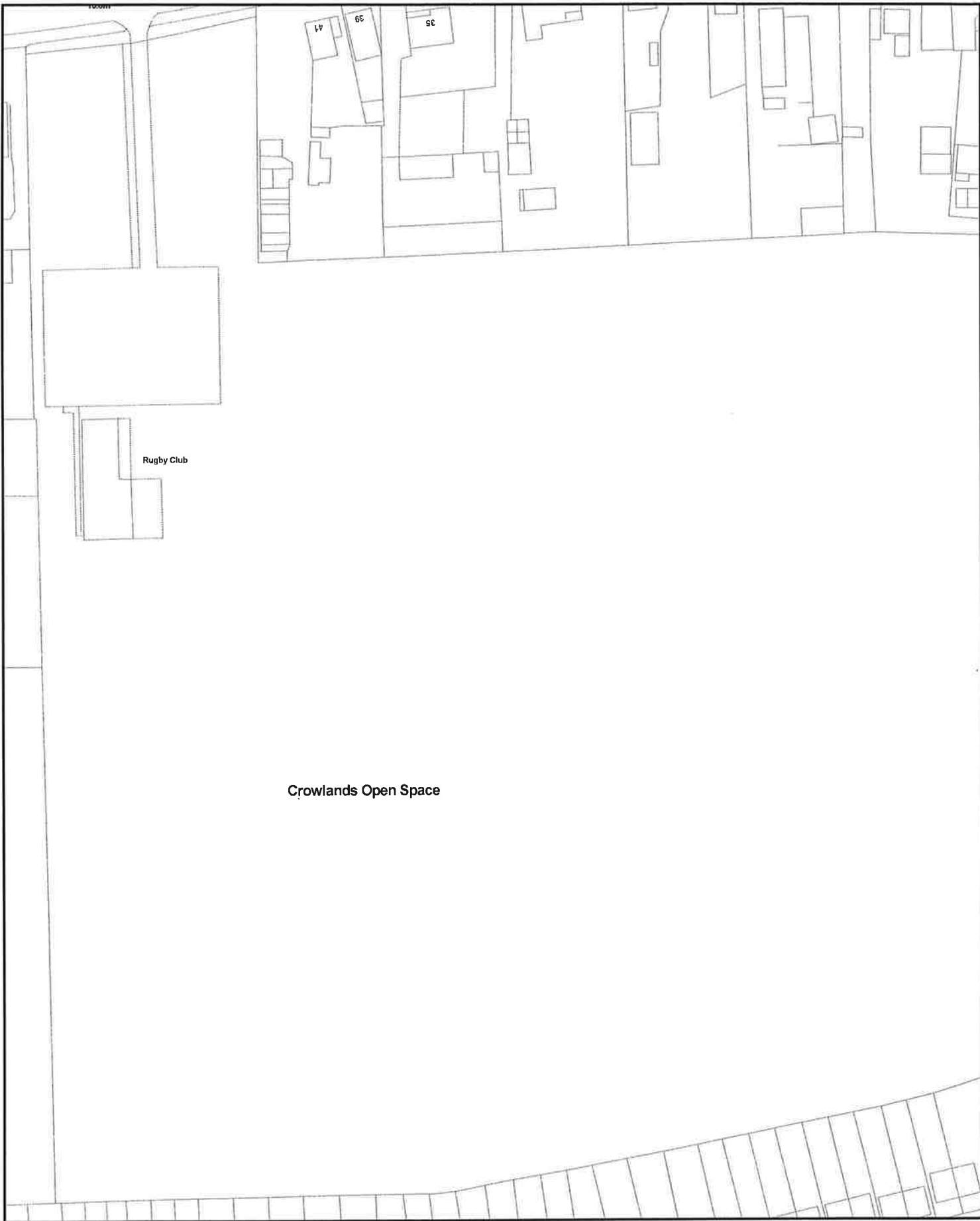
Scale @ A4 1:1250  
Date: 21/10/2011



**Havering**  
LONDON BOROUGH

London Borough of Havering  
Town Hall, Main Road  
Romford, RM1 3BD  
Tel: 01708 434343

© Crown copyright and database rights 2011 Ordnance Survey 100024327

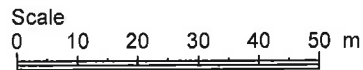


**Romford & Gidea Park RFC**

Map Reference: TQ5087NW



Scale @ A4 1:1250  
Date: 21/10/2011



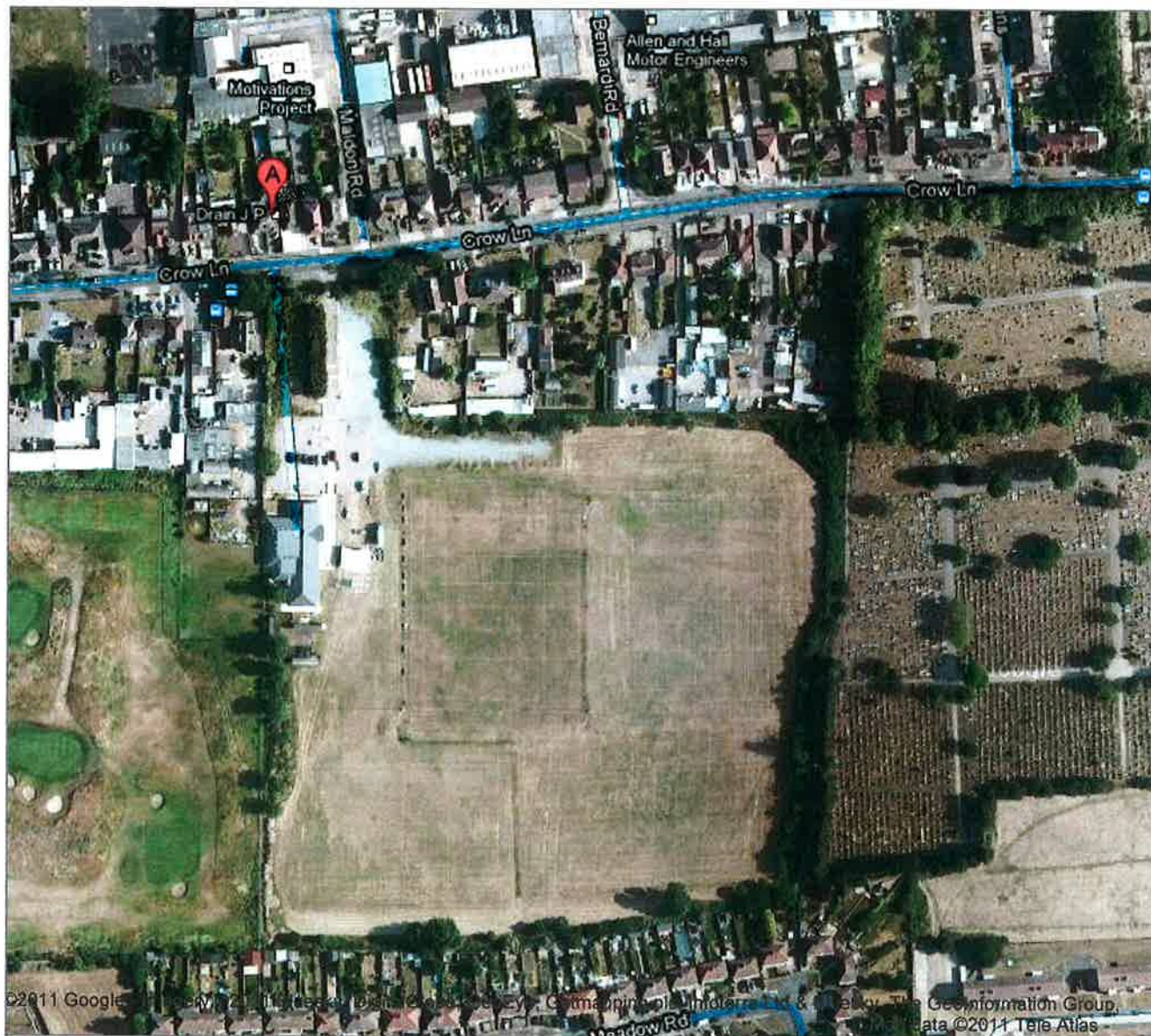
**Havering**  
LONDON BOROUGH

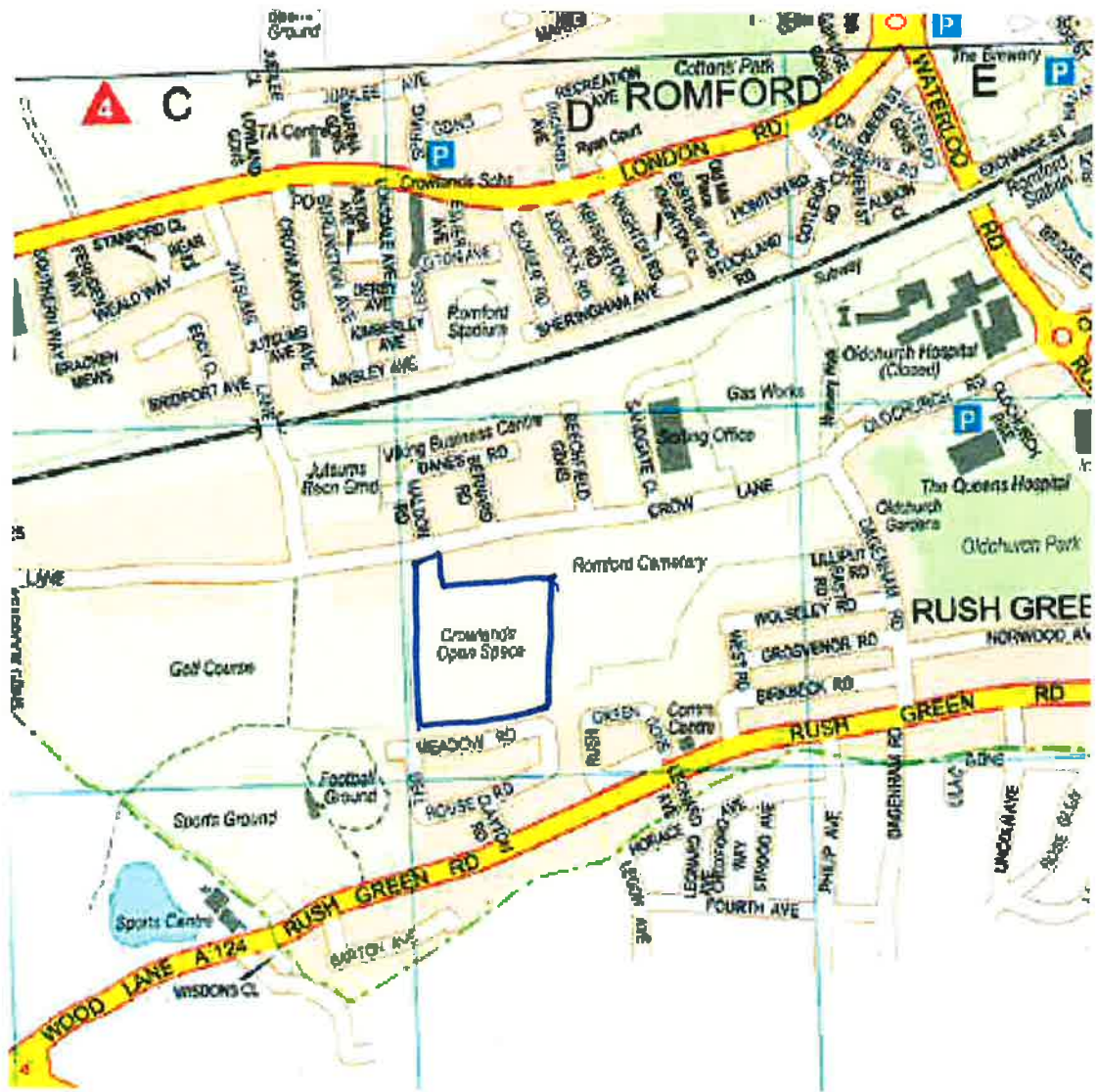
London Borough of Havering  
Town Hall, Main Road  
Romford, RM1 3BD  
Tel: 01708 434343

© Crown copyright and database rights 2011 Ordnance Survey 100024327



To see all the details that are visible on the screen, use the "Print" link next to the map.





# Firework Spectacular 2011

Share event on your social networks:      |  [More](#)

### When

Fri, 04 Nov, 2011  
Start time: 17:00  
End time: 21:00

[Add to Calendar](#)

### Where

Romford & Gidea Park  
Rugby Club  
Crowlands  
Crow Lane  
Romford, RM7 0EP  
United Kingdom

[View on Google Map](#)

### Hosted By

Romford & Gidea Park RFC

[Contact The Host](#)

### Attendee Login

To see your details, enter your booking reference here.

### Ticket Information

TICKET TYPE	SALES END	COST	FEE	NO. REQUIRED
Family 2 adults and up to 3 children	04-Nov-2011	GB£15.00	GB£1.11	<input type="text" value="0"/> ▾
Adult	04-Nov-2011	GB£6.00	GB£0.44	<input type="text" value="0"/> ▾
Child or OAP	04-Nov-2011	GB£5.00	GB£0.37	<input type="text" value="0"/> ▾








### Firework Spectacular



A full evening of fun, entertainment and fireworks for all the family.

## Massive firework display

Food stalls and large barbeque

Kiddies rides

## Kylie monogue tribute act

DJ

Live band

Parking available on-site but limited to 500 spaces

Romford & Gidea Park RFC is a registered CASC charity. All proceeds from this event will be used to support the playing of rugby football

nb The ticket price includes club membership from 5pm to midnight on 4th November 2011. Please produce your ticket if you wish to enter member' areas

## Paul Campbell

---

**From:** Paul Campbell  
**Sent:** 19 October 2011 15:10  
**To:** 'treasurer@romfordrugby.com'  
**Cc:** 'Dave.Leonard@met.pnn.police.uk'; '(firesafetyregulationNE@london-fire.gov.uk.)'  
**Subject:** FW: Firework Spectacular 2011

Further to my e-mail below any application for a Temporary Event Notice must give 10 working days notice to the licensing authority and the police (these dates do not include the day of receipt by the licensing authority or the day of the event)

A Temporary Event Notice is limited to 499 people including staff.

My information was gained via the web site advertised at your premises [www.eventelephant.com/romfordfireworks](http://www.eventelephant.com/romfordfireworks)

Paul Campbell..

Licensing Officer

---

**From:** Paul Campbell  
**Sent:** 19 October 2011 14:53  
**To:** 'treasurer@romfordrugby.com'  
**Subject:** Firework Spectacular 2011

Dear Sir

I have left a message on your telephone answer machine

There are a number of problems in running this event with live and/or recorded music and the matter of not running your club in accordance with the regulations which may cause the licensing authority to withdraw your Club Premises Certificate and leave the premises with no permission to have entertainment or supply alcohol.

I will make this clear you do not have a licence, certificate or notice to supply alcohol to public attending the event on 4th November 2011 you do not have a licence, certificate or notice to provide regulated entertainment (Music) to the public or outside of your club house on 4th November 2011.

An inspection will be taking place on the evening of 4th November 2011 any breach of licensing conditions may result in action being taken against you and/or the Club Premises Certificate being withdrawn.

My contact details are Paul Campbell Licensing Officer London Borough of Havering. 01708 432766

[paul.campbell@haverling.gov.uk](mailto:paul.campbell@haverling.gov.uk)

if I am not available further advice can be obtained via 01708 432777 [licensing@haverling.gov.uk](mailto:licensing@haverling.gov.uk)





4<sup>TH</sup> NOVEMBER 2011  
FIREWORKS

## Temporary Event Notice

Information on the Licensing Act 2003 is available on the website of the Department for Culture, Media and Sport ([http://www.culture.gov.uk/alcohol\\_and\\_entertainment/default.htm](http://www.culture.gov.uk/alcohol_and_entertainment/default.htm)) or from your local licensing authority.

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send two copies of this notice to the licensing authority and an additional copy must be sent to the chief officer of police for the area in which the premises are situated. The licensing authority will endorse one of the two copies and return it to you as an acknowledgement of receipt.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> (please state)		
Surname	DAVIES		
Forenames	DAVID GORONWY EMLYN		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary.)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> (please state)		
Surname	N/A.		
Forenames			
3. Your date of birth	Day	Mth	Yr
	27	11	1950
4. Your place of birth	CARMARTHEN, WALES		
5. National Insurance Number	YT 40 02 27 C		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below).			
25 STANLEY AVENUE, GIDEA PARK.			
Post town	RMFORD	Post code	RM 2 5PL.
7. Other contact details			
Telephone numbers			
Daytime	01708-724870		
Evening (optional)	- " -		
Mobile (optional)			

Fax number (optional)	
E-Mail Address (optional)	<b>dainamic50@hotmail.co.uk</b>
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you).	
<b>N/A.</b>	
Post town	Post code
—	—
9. Alternative contact details (if applicable)	
Telephone numbers	<b>N/A.</b>
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	—
E-Mail Address (optional)	—

<b>2. The premises</b>
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)
<b>ROMFORD + GIDEA PALK RUGBY FOOTBALL CLUB CROWLANDS, CROW LANE. ROMFORD, ESSEX, RM7 0EP.</b>
If you intend to use only part of the premises at this address or intend restricting the area to which this notice applies, please give a description and details below. (Please read note 3)
<b>MARKEE AND SPONSORS / V.I.P. BARS TO FRONT OF CLUBHOUSE ADJACENT TO PATIO.</b>
Please describe the nature of the premises below. (Please read note 4)
<b>AS ABOVE!</b>
Please describe the nature of the event below. (Please read note 5)
<b>FIREWORK DISPLAY WITH ASSOCIATED ENTERTAINMENT ACTIVITIES - LIVE MUSIC AND CHILDREN'S RIDES.</b>

3. The licensable activities	
Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/> <i>BURGERS + HOT DOGS</i>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 7)	
<i>FRIDAY, 4<sup>TH</sup> NOVEMBER 6.00 pm. - 10.00 pm. LIVE MUSIC TO FINISH BY 9.30 pm.</i>	
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 8)	
<i>BAR 18.00 hrs. → 22.00 hrs. MUSIC 18.00 hrs. → 21.30 hrs.</i>	
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff organisers or performers. (Please read note 9)	<i>499.</i>
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 10)	On the premises only <input checked="" type="checkbox"/>
	Off the premises only <input type="checkbox"/>
	Both <input type="checkbox"/>

4. Personal licence holders (Please read note 11)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	<b>N/A.</b>
Licence number	
Date of issue	
Date of expiry	
Any further relevant details	


<b>5. Previous temporary event notices you have given (Please read note 12)</b>		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year	—	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after; the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

<b>6. Associates and business colleagues (Please read note 13)</b>		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year	—	
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after; the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.	1	
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after; the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

<b>7. Checklist (Please read note 14)</b>	
I shall (Please mark the appropriate boxes with an "X")	
Send two copies of this notice to the licensing authority for the area in which the premises are located;	<input checked="" type="checkbox"/>
Send a copy of this notice to the chief officer of police for the area in which the premises are located;	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, send two copies of this notice to each additional licensing authority;	<input type="checkbox"/>
If the premises are situated in one or more police areas, send a copy of this notice to each additional chief officer of police;	<input type="checkbox"/>
Make or enclose payment of the fee for the application	<input checked="" type="checkbox"/>
Sign the declaration in Section 9 below	<input checked="" type="checkbox"/>

<b>8. Condition (Please read note 15)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 16)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature 	Date 4. 10. 2011.
Name of Person signing <b>D.G.E. DAVIES.</b>	

**For completion by the Licensing Authority**

<b>10. Acknowledgement (Please read note 17)</b>	
I acknowledge receipt of this temporary event notice.	
<b>Signature</b>	<b>On behalf of the Licensing Authority</b>
<b>Date</b>	
<b>Name of Officer Signing</b>	



**Havering**  
LONDON BOROUGH

(MUSIC ONLY)

4<sup>TH</sup> NOVEMBER 2011

FIREWORKS

**Temporary Event Notice**

Information on the Licensing Act 2003 is available on the website of the Department for Culture, Media and Sport ([http://www.culture.gov.uk/alcohol\\_and\\_entertainment/default.htm](http://www.culture.gov.uk/alcohol_and_entertainment/default.htm)) or from your local licensing authority.

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send two copies of this notice to the licensing authority and an additional copy must be sent to the chief officer of police for the area in which the premises are situated. The licensing authority will endorse one of the two copies and return it to you as an acknowledgement of receipt.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> (please state)		
Surname	DAVIES		
Forenames	DAVID GORONWY EMLYN		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary.)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> (please state)		
Surname	N/A.		
Forenames			
3. Your date of birth	Day 27	Mth 11	Yr 1950
4. Your place of birth	CARMARTHEN, WALES		
5. National Insurance Number	YT 40 02 27 C		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below).			
25 STANLEY AVENUE, GIDEA PARK.			
Post town	ROMFORD	Post code	RM 2 5DL
7. Other contact details			
Telephone numbers			
Daytime	01708-724870		
Evening (optional)	- " -		
Mobile (optional)			

Fax number (optional)	
E-Mail Address (optional)	<b>dainamic50@hotmail.co.uk</b>
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you).	
<b>N/A</b>	
Post town	Post code
9. Alternative contact details (if applicable)	
Telephone numbers	<b>N/A.</b>
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	-
E-Mail Address (optional)	-

<b>2. The premises</b>
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)
<b>ROMFORD + GIDEA PARK RUGBY FOOTBALL CLUB CROWLANDS, CROW LANE, ROMFORD, ESSEX, RM7 0EP.</b>
If you intend to use only part of the premises at this address or intend restricting the area to which this notice applies, please give a description and details below. (Please read note 3)
<b>SMALL STAGED AREA TO BE LOCATED ADJACENT TO SOUTH OF CLUBHOUSE (ALONG WESTERN BOUNDARY).</b>
Please describe the nature of the premises below. (Please read note 4)
<b>AS ABOVE.</b>
Please describe the nature of the event below. (Please read note 5)
<b>FIREWORK DISPLAY WITH ASSOCIATED ENTERTAINMENT ACTIVITIES (CHILDREN'S RIDES ETC) AMPLIFIED MUSIC TO ACCOMPANY FIREWORKS AND LIVE MUSIC ACT FOR 45 min.</b>

**RE**



3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol		<input type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club		<input type="checkbox"/>
The provision of regulated entertainment		<input checked="" type="checkbox"/>
The provision of late night refreshment (BURGERS, HOT DOGS, ETC.)		<input checked="" type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 7)		
FRIDAY 4 <sup>TH</sup> NOVEMBER 2011. AMPLIFIED MUSIC TO ACCOMPANY FIREWORKS 5.00 - 9.30pm. (LIVE MUSIC FOR 45mins.)		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 8)		
17:00 hrs → 21:30 hrs		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff organisers or performers. (Please read note 9)	499	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 10)	On the premises only	<input type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>
4. Personal licence holders (Please read note 11)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	N/A.
Licence number	
Date of issue	
Date of expiry	
Any further relevant details	



5. Previous temporary event notices you have given (Please read note 12)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year	—	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after; the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 13)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year	—	
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after; the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.	1	
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after; the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist. (Please read note 14)	
I shall (Please mark the appropriate boxes with an "X")	
Send two copies of this notice to the licensing authority for the area in which the premises are located;	<input checked="" type="checkbox"/>
Send a copy of this notice to the chief officer of police for the area in which the premises are located;	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, send two copies of this notice to each additional licensing authority;	<input type="checkbox"/>
If the premises are situated in one or more police areas, send a copy of this notice to each additional chief officer of police;	<input type="checkbox"/>
Make or enclose payment of the fee for the application	<input checked="" type="checkbox"/>
Sign the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 15)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 16)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature 	Date 20. 10. 11 
Name of Person signing <b>D.G.E. DAVIES.</b>	

**For completion by the Licensing Authority**

<b>10. Acknowledgement (Please read note 17)</b>	
I acknowledge receipt of this temporary event notice.	
<b>Signature</b>	<b>On behalf of the Licensing Authority</b>
<b>Date</b>	
<b>Name of Officer Signing</b>	



METROPOLITAN  
POLICE

Working together for a safer London

The Licensing Authority  
London Borough of Havering  
Mercury House, Mercury Gardens,  
Romford, Essex  
RM1 3SL

Your Reference:

Our Reference:

**Dave Leonard PC231KD**  
Romford Police Station  
19 Main Road  
Romford,  
Essex  
RM1 3BJ

Telephone: 01708 432781

Fax: 01708 432554

Email:

haveringpolice@met.police.uk

Dave.Leonard@met.police.uk

Date: 20th October 2011

Dear Sir,

### Re- Application For Two Temporary Event Notices

#### *Fireworks Spectacular - Friday, 4th November 2011*

#### *Romford & Gidea Park Rugby Football Club, Crow Lane, Romford RM7 0EP*

With reference to the above, whilst Police would ordinarily wish to actively support the majority of local events within the community, there are a number of issues that require addressing before support may be offered on this occasion. It is, therefore, unfortunate but necessary for the Police to **make representation** against the application for **two** Temporary Event Notices received on 20<sup>th</sup> October 2011 registered by Mr David Davies.

The club operates with a Club Premises Certificate (CPC) which means it caters for club members and guests **not** the general public. The club applied for - and failed to get - a premises licence earlier in the year in an effort to enable them to host music festivals for up to 14,999 people. The police were advised by members of the Romford & Gidea Park RFC committee at the Licensing hearing in July 2011 that the premises licence application was initially inspired by the 'success' of their 2010 Fireworks Display when they planned the 'ticket only' event to cater for 1500 people.

The event turned into a traffic management nightmare and brought Crow Lane and the surrounding area to a standstill when over double the anticipated numbers of spectators descended upon the venue.

Despite conceding a naïve incompetency to arranging such events, the applicants were advised in no uncertain terms of their responsibilities to the community and of the need to liaise and plan any future proposed large-scale events with the police, fire brigade & local authorities. I am unaware that any such actions have been taken for this year's 'Spectacular'.

I have made enquiries with LBH Events Organiser, Mike Thomas, and the Havering Police Operations manager, Inspector Clare McCarthy, and local Brooklands Ward SNT Sergeant, Tom O'Reilly, to ascertain whether any provisional contact has been made by any of the members of the Romford & Gidea Park RFC committee. I am still awaiting confirmation but early indications suggest that no contact has been forthcoming. I have also been advised by LFEPA officer, Dave Hallam, that the fire brigade have not, to his knowledge, been consulted regarding this pyrotechnic display.

In view of the fact that Police are only permitted 48 hours in which to respond to these applications – which were delivered by hand this afternoon in order to comply with the ten working days notice requirement - and I am now on an extended weekend leave – I will first address the most obvious concern which, in my contention, makes the application invalid.

The Police are mindful that the only ground permitting us to oppose the two Temporary Event Notice applications is the potential concern for the event to result in causing crime & disorder. Whilst there may not necessarily be a fear of crime occurring at this family-themed event, based on the attendance figures at last year's event and the disruption caused to the local residents, it would be very remiss not to expect that there is a strong possibility of disorder occurring if the event is not properly managed again this year. A failure by the applicant to satisfactorily manage the spectators throughout the entire experience, and that includes queuing and dispersal policies, also leads to police concerns surrounding public safety.

Upon my return to work next week, I will endeavour to clarify and address the outstanding concerns with the applicant and the respective partnerships in an effort to resolve matters.

I have no doubt that the applicant has sincere intentions to operate a safe and successful community event. I have no desire to spoil a potentially exciting event but the club has a less than impressive management record over the past twelve months. Without offering advance consultation or making any attempt to enter into contingency planning with the police, the fire brigade or the local authority, the applicant has made little effort to improve matters leading the police being able to support this application with confidence.

***And, perhaps, this can only be resolved by the members of the Romford & Gidea Park RFC committee presenting their application in its entirety before the Licensing Sub-Committee.***

If I can be of any further assistance in this matter please do not hesitate to contact me in the Licensing Office at Mercury House on **01708 432781**.

Yours sincerely,



**Dave Leonard**  
**Licensing Officer**  
**Havering Borough Police**

## Paul Campbell

---

**From:** Dave.Leonard@met.pnn.police.uk  
**Sent:** 20 October 2011 18:05  
**To:** Paul Campbell  
**Subject:** Fireworks in Havering - Romford & Gidea Park Rugby Club

Paul,

I would be grateful if you could please attach Mike Thomas's e-mail response (below) to my enquiry earlier today re-my representation against Romford & GP RFC's TEN applications. many thanks.

kind regards,

Dave

---

**From:** Dave Leonard [mailto:Dave.Leonard@haverling.gov.uk]  
**Sent:** 20 October 2011 17:34  
**To:** Leonard Dave - KD  
**Subject:** FW: Fireworks in Havering

---

**From:** Michael Thomas  
**Sent:** 20 October 2011 16:53  
**To:** Alan Clark; alan.ford@tfl.gov.uk; Alexandra Watson; brian.dobinson@haverlingpct.nhs.uk; charlotte.stebbing@btp.pnn.police.uk; Clare.J.McCarthy@met.police.uk; Daniel Douglas; Dean Martin; diane.cook@lond-amb.nhs.uk; James Rose; Jerry Haley; keith.turner@met.police.uk; Lorraine Delahunty; Michael Thomas; michael.burrell@london-fire.gov.uk; Michael.Cornett@lond-amb.nhs.uk; Sue Wilks; Trudi Penman; William Adams  
**Cc:** Dave Leonard; Katalin Morath  
**Subject:** Fireworks in Havering

Dear all,

I have been made aware of some Firework displays taking place in Havering. I have asked them all for their Event Manuals/ risk assessments etc, so that I can share them with you. Rather than waiting to the last minute, I wanted to at least let you know the dates and locations of the Fireworks, hopefully with the documents to follow.

If some/ all of you feel a Fireworks SAG is needed, I can arrange something. We could have the organisers come and chat with us on an appointment basis if necessary.

### Friday 4 November

**Romford & Gidea Park Rugby Club** will be holding a "Community Firework Display" on their grounds. I believe this is a ticketed/ paid for event. Dave Leonard has received a TEN for this event today, so he has some, but not much information. I have asked them on 16 September to send me their event info by Monday 17 October. Nothing has come through and I will chase this today.

**Romford YMCA** Free firework display. They have informed Havering MPS Ops Team that they will be complying with the HSE code regarding having a firework event, First Aid, stewards and car parking.

I have had a chat with the organiser and she does seem to have things in hand and has spoken with the likes of Dagenham LFB, Havering MP Ops Team and LBH Parks. She will be sending me her event info early next week.

**Harold Wood School** 18:30-20:30, with fireworks at approx 19:30. Harold Wood Primary School, Recreation Avenue, Harold Wood, RM3 0TH. I've spoken with the school, who are going to ask the parent association (who are running the

event) to get in touch with me. They are advertising their event as being run by 'professionals', so hopefully that means it should be

**Saturday 5 November**

**3rd Havering (St James) Scout Group** at St James Church, Chase Cross Rd, Romford, RM5 3YR. 19:00-21:00. I've e-mailed them and got a positive response in terms of getting documentation next week.

Regards  
Mike

Mike Thomas | Events & Campaigns Officer  
London Borough of Havering | Communications  
Town Hall, Main Road, Romford, RM1 3BD  
t: 01708 432427 | m: 07904 116 984

This e-mail and any files transmitted with it are the property of the London Borough of Havering, are confidential, may be subject to legal privilege and are intended only for the person(s) or organisation(s) named above. Any unauthorised use, retention, distribution, copying or disclosure is strictly prohibited. If you receive this email in error, please notify the sender immediately and delete this e-mail from your system. WARNING: It is your responsibility to take all necessary steps to ensure this e-mail and any attachments to it are free from viruses.

**Total Policing is the Met's commitment to be on the streets and in your communities to catch offenders, prevent crime and support victims. We are here for London, working with you to make our capital safer.**

**Consider our environment - please do not print this email unless absolutely necessary.**

NOTICE - This email and any attachments may be confidential, subject to copyright and/or legal privilege and are intended solely for the use of the intended recipient. If you have received this email in error, please notify the sender and delete it from your system. To avoid incurring legal liabilities, you must not distribute or copy the information in this email without the permission of the sender. MPS communication systems are monitored to the extent permitted by law. Consequently, any email and/or attachments may be read by monitoring staff. Only specified personnel are authorised to conclude any binding agreement on behalf of the MPS by email. The MPS accepts no responsibility for unauthorised agreements reached with other employees or agents. The security of this email and any attachments cannot be guaranteed. Email messages are routinely scanned but malicious software infection and corruption of content can still occur during transmission over the Internet. Any views or opinions expressed in this communication are solely those of the author and do not necessarily represent those of the Metropolitan Police Service (MPS).